

# THE BOTANY

DAIRY FARM

## **Frequently Asked Questions (FAQs)**

### **Q1: Has the TOP for The Botany at Dairy Farm been obtained?**

Yes, TOP has been obtained.

### **Q2: When will I receive the TOP Notice and the payments required for Key Collection?**

After TOP is obtained, our Solicitors will send out the TOP Notice to your Solicitors progressively. Upon receiving the TOP Notice from our Solicitors, you are required to make **full payments** of the following within 14 days from the TOP Notice **before** making an appointment for key collection:

- (1) **TOP Payment:** 25% of the Purchase Price
- (2) **Six (6) months' Maintenance Fees**
- (3) **Survey Fees**
- (4) **Outstanding progressive payments** (if any); and
- (5) **Interests Charges** (if any).

Please note that, for compliance purposes, we only accept payments made via Personal Cheque, Cashiers' Order, or Telegraphic Transfer. We **do not accept** payments in cash/cash deposits.

**Third Party payments** are discouraged, and such will require a longer lead time for verification and processing.

# THE BOTANY

DAIRY FARM

## **Frequently Asked Questions (FAQs)**

### **Q3: How do I book an Appointment for Key Collection?**

- Appointment for key collection shall be made **strictly** through an Online App
- A step-by-step guide for the online booking will be provided together with your TOP Notice
- Booking of appointment for key collection can only be done after full payments are received through your solicitors
- Please note that verification of payments received **may take up to 7 working days**, subject to the above conditions in Q2
- Appointment slots are subject to availability on a first-come-first-served basis.

### **Q4: What documents do I need to bring along for key collection?**

#### **You are required to bring along the following items for key collection:**

- TOP Notice from our solicitors “Dentons Rodyk & Davidson LLP”
- Appointment Email Confirmation
- Purchaser’s Original NRIC / Singpass (for Singaporeans/PR) or Passport (for foreigners)
- Copy of Vehicle Registration Card

#### **If an appointed representative is collecting the keys on your behalf, please complete the online booking as per the guided instructions. Your representative is required to produce the following for verification during key collection:**

1. Duly completed Letter of Authorisation signed by the Purchasers
2. Photocopy of the Purchaser’s NRIC (front and back) or Passport
3. Representative’s Original NRIC / Singpass or Passport
4. Copy of the TOP Notice from our solicitors “Dentons Rodyk & Davidson LLP”
5. Appointment Email Confirmation
6. Power of Attorney or Trust Deed (if applicable)

# THE BOTANY

DAIRY FARM

## **Frequently Asked Questions (FAQs)**

### **Q5. Can I submit cheques or documents to your office?**

We are unable to accept any payments or documents. You may seek advice from your solicitor regarding this.

### **Q6. Can my contractor come in to take measurements?**

Public access/Contractor(s) is not allowed entry before key collection. For renovation matters, please seek approval from the Management after key collection.

### **Q7. Can I enter my unit to take a look or measure?**

Public access is not allowed at this stage. You may visit once your key collection appointment is confirmed. Thank you for your understanding.

### **Q8. Can I park inside the development?**

Parking is only allowed for authorised vehicles for your key collection. Vehicle registration is to be done upon your key collection.